

# ***Vadym Basysty***

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## **Summary of Qualifications**

An English-speaking professional with experience in customer service support, project management, training and professional development, interpretation services

- Experience in delivering and managing international donor-funded projects for Ukraine, and the region
- Experience in working in international setting with multiple stakeholders, both private and public
- Sectors of experience include customer service, law enforcement, IT services
- Experience in organizing and implementing training programs/workshops/exhibitions/pilot projects

## **Core competencies**

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|--|--|
| - project management                       | - customer service support               |
| - relationship development and maintenance | - training and professional development  |
| - interpretation services                  | - forecast analytical project management |

## **Professional Experience**

### ***Long Term Observers Manager/Assistant/Interpreter***

#### ***Snap Parliamentary Election 2019***

#### ***CANADEM***

#### ***Khmelnitsky region, Ternopil regions Ukraine, June 2019 – July 2019***

- Provided simultaneous interpretation from/to English to/from local language(s)
- Provided written translation from/to English to/from local language(s) of various documents on a wide range of technical topics
- Arranged various meetings with officials from local and regional election authorities, governors, mayors, local representatives of political parties, candidates, the media, and civil society
- Assisted the LTOs in identifying suitable staff for the short- term observers (STOs) and in locating suitable accommodation for STOs (if applicable)
- Organized travels in the area of observations for the LTOs and accompanied the LTOs on these trips

#### ***Achievements:***

- Managed and organized an efficient work for the Long Term Observers within the areas of their observations

### ***Military Interpreter***

#### ***The Big Word-Defense, Justice, International Security Division - Ministry of Defense of Great Britain,***

#### ***Across Ukraine March 2015 – June 2019***

- Recruited by The Big Word –Defense, Justice, and International Security Division to provide interpretation services for British Army Forces in Ukraine.

### ***Short-Term Election Observers assistant/interpreter for the Snap-Presidential Elections 2019***

#### ***OSCE office to Ukraine***

#### ***OSCE Office for Democratic Institutions and Human Rights (ODIHR)***

#### ***Khmelnitsky region, Ukraine, March 2019 – April 2019***

- Assisted in the election observation process for the local elections, set up meetings, provided translation of different documents etc.
  - ✓ Arranged various meetings with officials from local and regional election authorities, governors, mayors, local representatives of political parties, candidates, the media, and civil society
  - ✓ Provided written translation from/to English to/from local language(s) of various documents on a wide

- range of technical topics;
- ✓ Summarized, in English, election-related news published in the local language(s)
- ✓ Organized trips in the area of operations for the STOs and accompanied the STO's on these travels
- ✓ Kept lists of names, addresses and phone number of the STOs' interlocutors
- ✓ Performed other duties as required

*Achievements:*

- Streamlined and organized an efficient work for the team of Short-Term Observers within the areas of their observations

***Short-Term Election Observers assistant/interpreter for the Local Elections***

***OSCE office to Ukraine***

***OSCE Office for Democratic Institutions and Human Rights (ODIHR)***

***Khmelnitsky region, Ukraine, October 2015 – October 2015***

- Assisted in the election observation process for the local elections, set up meetings, provided translation of different documents etc.
  - ✓ Arranged various meetings with officials from local and regional election authorities, governors, mayors, local representatives of political parties, candidates, the media, and civil society
  - ✓ Provided written translation from/to English to/from local language(s) of various documents on a wide range of technical topics;
  - ✓ Summarized, in English, election-related news published in the local language(s)
  - ✓ Organized trips in the area of operations for the STOs and accompanied the STO's on these travels
  - ✓ Kept lists of names, addresses and phone number of the STOs' interlocutors
  - ✓ Performed other duties as required

*Achievements:*

- Streamlined and organized an efficient work for the team of Short-Term Observers within the areas of their observations

***Expert/Consultant***

***OSCE office to Ukraine***

***OSCE Politico-Military Unit and Bohdan Khmelnytsky SBGS Academy of Ukraine, Criminal Analyses Project***

***Khmelnitsky, September 2014 – December 2014***

- Organized and assisted in conducting Criminal Analyses trainings for State Border Guard Criminal Analysts of Ukraine.
  - ✓ Translated three criminal analysis training (Advanced Operational Criminal Analysis training (i-Base), Criminal Analysis training course, Criminal Analysis "training of trainers") the training curriculum and the training manual for the Criminal Analyses course from English into Ukrainian at the Bogdan Khmelnytsky National Academy of the State Border Guard Service of Ukraine.
  - ✓ Interpreted the date-to-date training from English into Ukrainian
  - ✓ Translated methodological literature, materials as needed

*Achievements:*

- Translated training manual for the Criminal Analyses in SBGS Criminal Analysts support, focusing on analysts' services, SBGS security and safety planning for their events.

***Long Term Observers Manager/Assistant/Interpreter***

***OSCE office to Ukraine***

***OSCE Office for Democratic Institutions and Human Rights (ODIHR), Early Presidential Elections Ukraine***

***Khmelnitsky region, Ukraine, March 2014 – June 2014***

- Provided simultaneous interpretation from/to English to/from local language(s)
- Provided written translation from/to English to/from local language(s) of various documents on a wide range of technical topics
- Arranged various meetings with officials from local and regional election authorities, governors, mayors, local

- representatives of political parties, candidates, the media, and civil society
- Assisted the LTOs in identifying suitable staff for the short- term observers (STOs) and in locating suitable accommodation for STOs (if applicable)
- Organized travels in the area of observations for the LTOs and accompanied the LTOs on these trips
- Managed wrap-up activities for 4 months Election program in Khmelnytsky region.

*Achievements:*

- Managed and organized an efficient work for the Long Term Observers within the areas of their observations

***Customer Service Manager/English Language Instructor/Translator***

***Boryspil English Language Business School***

***Boryspil, Kyiv region, September 2013 – March 2014***

- Taught business and general English to different company needs: express courses for beginners; keep up language courses
- Conducted effective and interactive lessons for different learning groups
- Used my own methodologies and tools to make the learning process more effective and interesting with groups of different levels (elementary to advanced)

*Achievements:*

- Developed different interactive methodological lessons for different learners' styles.

***Supervisor of Regional Security Office***

***US Embassy to Ukraine***

***Regional Security Office***

***Kyiv, January 2010 – November 2012***

- Controlled and provided access and perimeter control of the premises and secures USG buildings and personnel at posts with low-level of the potential threat.
- Monitored routine duties of the subordinates on a rotating shift schedule at a stationary post at one or several facility locations.
- Recognized potential hazards and threats to USG buildings and personnel.
- Directed oversight of the Local Guard Force (LGF) at NEC-New Embassy Compound
- Acted as the point of contact for the Site Security Manager (SSM)/Regional Security Officer (RSO) in operational guard force matters.
- Oversaw the local guard program logistics and the local guard training programs to ensure effectiveness
- Prepares reports and makes recommendations regarding performance, discipline and terminations
- Performs other duties as assigned by Site Security Manager (SSM)/Regional Security Officer (RSO)

*Achievements:*

- Provided security of Critical Infrastructure Key Resource Protection workshop that was conducted for Ukrainian border guards in Kyiv in frames of Euro Cup preparation 2012 (April 6-8 2010)

***Deputy Director/Head of Security Department***

***Children's Shopping and Entertaining center Plastilin***

***Cherkassy, January 2009 - December 2009***

- Provided security and safety services in accordance with requirements and recommendations of the company

*Achievements:*

- Developed the site area, opened and put into service the brand new enterprise starting from scratch

***Head of Security Department***

***Group of Companies" Partner", "Foxtrot", Cherkasy Trade Representation***

***Cherkassy, April 2008 - November 2008***

- An organization, implementation, and maintenance of safety work of trade delegates in Cherkasy region

***Vice Head of Security Department and Information Technologies***

***Group of Companies” Partner”, Trade representations: «Foxtrot», «MTC», «Evant», «LIFE», « Nestle-foodservices»***

***Cherkassy, January 2008 - March 2008***

- Provided strategic and tactical planning, development, evaluation, and coordination of the information and technology systems for the company

***Achievements:***

- *Designed, implemented and evaluated the systems that supported end users in the productive use of the computer hardware and software*

***Language and Cross-Cultural Facilitator,***

***US Peace Corps to Ukraine (USA)***

***Kyiv, September 2002 - May 2007***

- Organized and implemented 8 intensive, off-site language and cultural trainings for American Peace Corps volunteers, comprised a total of 60 individuals from various locations in the US, which then went on to volunteer in specific sectors such as education, business, environment.

***Main Specialist,***

***Department of European Integration, Cherkasy Town Hall***

***Cherkasy, June 2007-August 2007***

- Supported an effective and efficient work of the department, contributed to programming office activities and sector analysis for the USAID office.

***Chief of Security/Transport Department,***

***US Peace Corps to Ukraine (USA)***

***Kyiv, March 2006 - November 2006***

- Provided security and safety policies service in accordance with United States Government requirements and recommendations of United States Embassy Regional Security Office and Peace Corps Regional Safety and Security Officer.

***Project Assistant, Project “Overview of Ukraine”***

***5th Spanish TV channel “NOSOLOMUSICA***

***Kyiv, Odesa July 2005 - July 2005***

- Provided interpretation and administrative support services to Spanish TV channel group while they were implementing TV project in Ukraine.

***Project Assistant, Project “Trafficking and the sale of women of Ukraine”***

***Anti-Trafficking Task Order project DAI, Inc (Development Alternatives, Inc), USAID office in Ukraine***

***Kyiv, Odesa, Kherson, L’viv, June 2004 - June 2004***

- Provided an Interpretation and Administrative Support Services to the consultant working in Ukraine.

**Pilot projects:**

- ✓ ***Coordinator of Pilot project «Raise More Money» seminars for local non-profit organizations***

***US Peace Corps to Ukraine and Department of Economics Development of Khmelnytsky Town Hall***

***Khmelnytsky, September 2016 - October 2016***

- ✓ ***Coordinator of NATO Exhibition «Formula for security Ukraine-NATO» in Khmelnytsky town***

***NATO Information and Documentation Centre, Khmelnytsky Chamber of Industry and Commerce, Khmelnytsky***

**Region Administration**

*Khmelnitsky, April 2018 - May 2018*

**Education****Technological University of Podillia, Khmelnytsky**

September 2001- July 2002 - Specialist degree, Interpretation and Translation

**Technological University of Podillia, Khmelnytsky**

September 1997- July 2001 - Bachelor degree, Philology

**Languages**

- Ukrainian - native
- English- fluent
- German - basic
- Russian – native

**Trainings****US Department of Homeland Security, US Federal Law Enforcement Training Center (FLETC), Ukraine**

- Critical Infrastructure and key resource protection program, October 10-24, 2011

**Computer skills:** MS Office applications, Acrobat Reader X Professional, Adobe Premier, Adobe InDesign, HTML codes editing and construction, Web-site editing content programs, Internet applications, etc.