



2024, 07, 08

Offer Letter

Dear Olha Kilnitska

This letter is to inform you of an offer of internship with Okinawa Institute of Science and Technology Graduate University. The Special Student Policies "2 Research Interns" is applied to this internship program.

Below shows the major points of terms and conditions.

1. Title: Research Intern
2. Research Unit: Marine Climate Change Unit
3. Supervising Professor: Timothy Ravasi
4. Period of Internship: October 01, 2024 – February 01, 2025
5. Research Site: Onna-son, Okinawa, Japan
6. Allowances/Expenses*:
 - (1) Per Diem: 2,400 yen per working day (non-taxable)
 - (2) Travel Expenses: One direct round-trip ticket will be provided.
 - (3) Overnight Accommodation: (Furnished) On Campus accommodation will be provided.

*In the case the Research Intern does not require relocation to Okinawa, (1) Research Internship Allowance can be paid alternatively, (2) Travel Expenses and (3) Overnight Accommodation will not be provided. Instead, Car Allowance or public transportation fee can be provided. Other services from OIST will be provided in accordance with the Policies, Rules and Procedures (PRP) Chapter 29, the Travel Expense Handbook and other related rules for guest travels.

7. Working Days: Mon Tue Wed Thu Fri (excluding holidays)

Working Hours: 9:00-17:30 (12:00-13:00 Lunch Break)

Please confirm your acceptance of this offer by signing and returning the copy of this Offer Letter.

Yours sincerely,

Timothy Ravasi

I hereby accept the Research Intern position.

Signature

Date
July 08, 2024

Reference

1. Research Interns Orientation Materials:

Prior to the start of the internship, please read through the [Research Interns Orientation materials](#). The materials will provide you with core information about the internship program, support available from the OIST Graduate School and the Student Council.

Should you have any questions, contact details of the teams in charge are provided on each slide respectively. Please feel free to contact us anytime.

2. For those who are aiming to enroll in the OIST PhD program within 1 year of finishing the internship:

All PhD students will undertake at least three rotations. An internship of 4 months or more prior to starting the PhD program may be counted as passing one lab rotation, provided the intern applied for lab rotation equivalency from the start of the internship, and on meeting lab rotation assessment criteria. For more information, please refer to [Laboratory Rotations](#).